

## Steps for Correcting a Treasury Objected Bill

- Bills may be rejected from TreasuryNet system back to e-Billing.
  - This manual will explain the process flow of correcting these bills.
1. The Module is Treasury Objected Bills.
  2. Under this module is a list of all bills rejected from Treasury, with values such as DDO Registration Number, Bill Number, Bill Date, Scheme Code, Object Head and Net Amount.
  3. To proceed, locate the bill required for correction and click on the DDO Number.

RETURNED BILLS FROM TREASURY:

Show 10 entries Search:

DDO Registration Number	Bill Number	Bill Date	Scheme Code	Detail Head	Net Amount
83	2281	24-04-2024	132052000900200V1	06	64294
174	3535	01-05-2024	132052000900200V1	06	71092
234	4503	09-05-2024	132052000900200V1	11	65852
314	4944	17-05-2024	132052000921900V1	50	135000
521	7495	07-06-2024	998009011010100V7	97	250000
1376	18991	04-09-2024	132052000900200V1	11	65515
2208	34946	13-12-2024	132052000900200V1	13	104400

4. You will be redirected to a new page that will display the details of the bill.
5. Reason for Objection is highlighted in red under Note.

Returned Bill ← GO BACK

NOTE

- Objection Serial 1 => Full accounts classification is not shown on the bill.

BILL INFORMATION

Bill No.	2281
Bill Date	2024-04-25
App No.	83
App Date	2024-04-24
Scheme Code	132052000900200V1
Detail Head	06
Bill Type	04
Fin Year	2024-2025


6. Scrolling Down to the bottom you will have a button CORRECT.

AMOUNT DETAILS

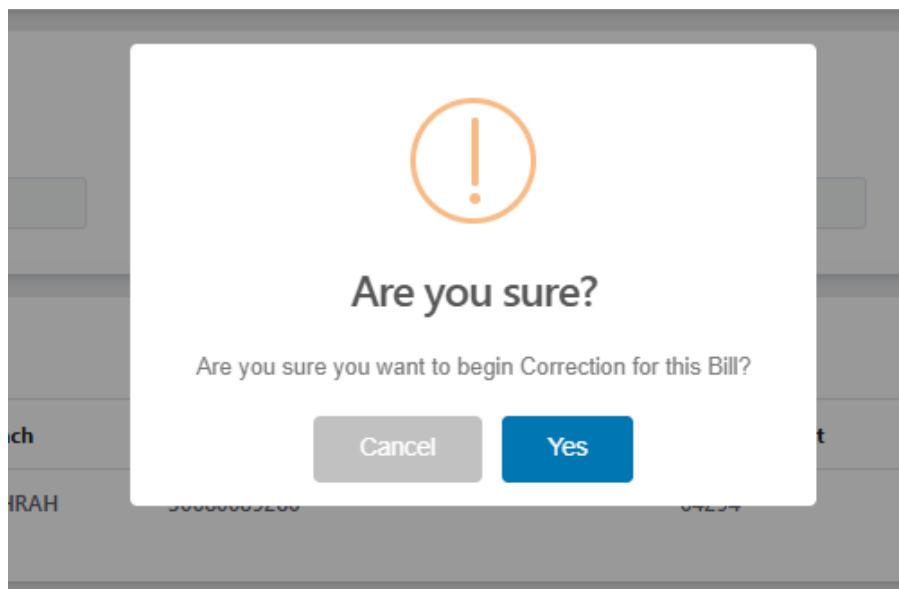
Gross Amount	Deduction Amount	Net Amount
64294.00	0.00	64294.00

BENEFICIARIES

Payee Code	Payee Name	Bank Branch	Account No.	Sub Detail Head	Gross Amount	Deduction Amount	Net Amount	Particular
2015200106I	Sumarlyne Gashnga	LAITUMKRAH	30680089286		64294		64294.00	

**CORRECT** 

7. Clicking on this button will prompt an alert to confirm the start of correction for the bill.



- 8. On confirming, the bill will revert back from the verified status and to the draft status.
- 9. Once Correction has started, the page will reload with a Note: Bill is undergoing Correction.

Returned Bill **GO BACK**

**NOTE**

Bill is Undergoing Correction

**BILL INFORMATION**

**BENEFICIARIES**

No Beneficiaries

10. What this means is that the bill is now back in Bill Preparation module and editing of the bill is now possible.

Dashboard

- Payee
- Bill
- Bill Preparation**
- Treasury Objected Bills
- Report

### Incomplete Bills

NEW BILL +

Show 10 entries Search:

Bill Transaction ID	Bill Date	Detail Head	Bill Type	Gross Amount	Particulars		
250207172232000048	2025-02-19	02	01	0.00	test SAD bill	EDIT	DELETE
24050914241500004U	2024-05-09	06	02	0.00	Medical Reimbursement	EDIT	DELETE
24042613013300004K	2024-04-26	06	04	44376.00	FINAL T.A.(MT) OF SMTI. MANISHA WAHLANG,UDA	EDIT	DELETE

Showing 1 to 3 of 3 entries

Previous 1 Next