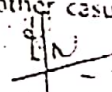


GOVERNMENT OF MEGHALAYA
FINANCE (ECONOMIC AFFAIRS) DEPARTMENT
OFFICE MEMORANDUM

Dated Shillong, the 7th July 2020

FEA.5/2020/60- To streamline the payment of wages to the Work Charge, Muster Rolls and other casual employees, engaged by the various government departments and to ensure that the wages are paid regularly and timely on the first week of every month the following measures are to be taken:

1. Departments are to prepare a list of all the Work Charge employees, Muster Rolls and other casual employees engaged by the departments along with their names and bank account and a copy of the same furnished to Finance Department.
2. Against the list, the payment of wages to all the Work Charges (WCs) Muster Rolls (M/Rs) and other casual employees should be made from the relevant 'Object-head' i.e. 02-Wages and 27-Minor works (salaries of Work Charge Establishment) directly to their bank account or DBT Mode.
3. The amount to be paid per annum against each W/C, M/R and other casual employee engaged by the respective departments with their names and their bank account are to be prepared and a copy of the same furnished to Finance Department.
4. The Object-heads from where wages of the Work Charge (W/C) Muster Rolls (M/Rs) and other casual employees are paid, viz., '02-Wages' and '27-Minor Works (salaries of Work Charge Establishment)' are now exempted from the LOA/LOC system to ensure expeditious monthly payment of wages to the W/Cs, M/Rs and other casual employees. Further, these Heads are also exempted from the temporary withdrawal of the DFP Rules, 2006 made vide letter No. FEA.93/2004/163, dated 18th July 2019.
5. Departments that are still meeting the wages of Work Charge (W/C) Muster Rolls (M/Rs) and other casual employees from the consolidated provision under the Object Head '27-Minor Works' will need to divide/bifurcate the same into '27-Minor works (salaries of Work Charge Establishment)' and '27-Minor Works (Maintenance)'.
6. Departments that have opened the object head '27-Minor Work (salaries of Work Charge Establishment)' but for which no budget provision has been made during the CFY, 2020-21 will need to determine the extent of the provision earmarked as wages for Muster Rolls under the consolidated object head '27-Minor Works' during the CFY, 2020-21 and to re-appropriate the same to the newly created object head '27-Minor works (salaries of Work Charge Establishment)'.
7. Similarly, Departments that have not yet opened the object head '27-Minor Work (salaries of Work Charge Establishment)' need to take up immediately with Finance (Budget Department) to open the object head and, upon approval, to follow the same procedure mentioned at (6) above to make budget provision for the same.
8. No payment of wages to W/Cs, M/Rs and other casual employees is to be made from any object heads, other than '02-wages' and '27-Minor works (salaries of Work Charge Establishment)'.
9. The heads of department/directorate are to ensure that fund allotment for the disbursement of wages under the Object heads 02-wages and 27-Minor Works (salaries of Work Charge Establishment)' is to be made monthly to their districts and sub-ordinate offices so as to ensure that the sub-ordinate offices are able to regularly pay the salaries/wages of the W/Cs, M/Rs and other casual employees within the first week of the month.


(Dr. Vijay Kumar D)
Commissioner & Secretary
Government of Meghalaya
Finance Department